



MEMORANDUM

TO: Diocesan Catholic School Parents
Diocese of Arlington

FROM: Sr. Bernadette McManigal, B.V.M. *SBMc*
Superintendent of Schools

DATE December 2008

RE: The Diocesan Tuition Grant Program – Academic Year 2009-10

The Catholic Diocese of Arlington is pleased to provide the Diocesan Tuition Grant Program for parents of students attending our Diocesan Catholic schools who meet the criteria listed below. This program receives approximately \$1.3 million annually from our parishes as well as additional funds from the *Rooted in Faith~Forward in Hope* endowment.

Each year interested families are asked to complete a FACTS student aid application form, which must be submitted by the deadlines listed below. All applications must be submitted along with a \$20 processing fee and all supporting documentation to FACTS, an independent assessment company contracted by the Diocese of Arlington that provides a confidential and objective economic analysis to determine a family's financial need for tuition assistance.

The Diocesan Tuition Grant Program eligibility requirements call for students in grades Kindergarten through grade 12 (Pre-K is not eligible) to fulfill all of the following criteria:

- Student attends or is accepted by a Diocesan Catholic school
- Student is a baptized Catholic or convert officially received into the Church;
- Family resides within the boundaries of the Diocese of Arlington;
- Family is a registered and active member of a parish in the Diocese of Arlington or a military base parish;

Individual schools make final decisions regarding the actual distribution of awards for that academic year. Once these have been made, the Office of Catholic Schools submits the funds from the Diocesan Tuition Grant Program directly to the schools to be credited to the tuition accounts of approved families. Paper applications will be distributed through the individual school or can also be completed on line (www.factstuitionaid.com). Only one application is needed *per family*. Please be sure to answer all questions and submit all supporting documentation requested per the instructions. The deadlines for submitting an application with all supporting documentation are as follows:

High Schools *	February 13, 2009
Elementary Schools	March 16, 2009

* All families with children enrolled in both High School and Elementary School will need to submit an application for the High School deadline.

The Office of Catholic Schools appreciates your continued commitment in providing a quality Catholic education for your children.